

Wedding Photography Agreement

Thank you for allowing Tom Bradley Photography to participate in this very special event. We look forward to capturing the memories that you will treasure for a lifetime.

This Agreement is between Tom Bradley Photography, here after referred to as the "Photographer", and the Bride, the Groom, and others signing this document, here after referred to as the "Clients", regarding the wedding as detailed below:

BRIDE AND GROOM INFORMATION

Bride's Name	Street	City	State	Zip
Bride's Home Phone	Cell Phone / Work Phone		Email	
Groom's Name	Street	City	State	Zip
Groom's Home Phone	Cell Phone / Work Phone		Email	

EVENT INFORMATION

Wedding Date	Wedding Time	Approx. Length of Ceremony		
Wedding Location / Phone	Street	City	State	Zip
Reception Date	Reception Time	Approx. Length of Reception		
Reception Location / Phone	Street	City	State	Zip

WEDDING PARTY / VIPs

Maid of Honor	Bride's Maids	Mother / Father of Bride (marital status)
Best Man	Groom's Men	Mother / Father of Groom (marital status)
Other Key Friends / Family Members (Bride side)	Other Key Friends / Family Members (Groom side)	Other
Pastor / Official	Wedding Planner (Name / Phone)	Other
Photo Coordinator #1: (Name / Phone)	Photo Coordinator #2: (Name / Phone)	Other

Does the wedding location allow flash photography in sanctuary? Yes / No

Studio lights needed? Yes / No

Formal wedding party photos will be taken before the ceremony? Yes / No

(Prior to the ceremony is recommended)

Primary location:

Additional locations for photographs:

Inclement weather alternative:

Other requests or special needs:

Should guests be given access to the online web gallery? Yes / No

Password protected? Yes / No

Services, Prices & Fees

The Photographer will furnish photographic coverage of the wedding noted above based on these prices:

Description	Estimated	Comments / Special Terms
Wedding Related Coverage <ul style="list-style-type: none"> • 1 Planning Meeting prior to the event (1-2 hrs.) • 1 Photographer for the day of the event (6 - 8 hrs.) • 1 Assistant (with a camera) for the event (6 - 8 hrs.) • Pre/Post Production Work (32 - 40 hrs.) <ul style="list-style-type: none"> ○ Shoot prep / planning ○ Image review (Identify "keepers" from 1500+ images from the event) ○ Retouching by hand of each "keeper" images (300-500 is typical) ○ Create website gallery of images for family and friends • Reproduction Release & high res images exclusively for Bride & Groom 		Estimated Time: - Photographer = 50 hrs. - Assistant = 8 hrs.
Extras (if applicable) Additional Shoot Time (Extending the event, "Save the Day" pics, etc.)		
Travel Time & Mileage		
Advanced Site Visit / Rehearsal / Additional Meetings		
Extensive Retouching or Image Manipulation		
Studio Lights / Remote Setup		
Additional Photographer(s)		
Other Estimated Expenses (Tolls, location rentals, etc)		
Additional Reproduction Releases and high resolution images		
ESTIMATED SUB TOTAL		
Sales Tax (9.35% or current rate)		
ESTIMATED GRAND TOTAL:		

Coverage will begin 3 hours prior to the start of the ceremony and continue through the primary events of the reception or until the number of purchased event hours are exhausted. This includes drive time between locations and set-up time. It also includes a 10 minute break every three hours and, if the event is greater than five hours, the photography team will be given a break with adequate time to acquire and consume a meal.

If agreeable to both parties, the photographic coverage may be extended for additional hours based on a verbal request from the Clients on the day of the event. If a re-shoot is required because of incimate weather or other issue, additional charges will apply. Clients agree to pay for the additional services at the rates specified above.

All acceptable images will receive basic retouching (color correction, reduce minor background distractions, reduce minor blemishes, etc.) and then be added to an online gallery within 7 to 10 business days after the date of the wedding. In addition, once final payment is received the Clients will be provided with a DVD or USB thumb drive containing high-resolution digital images. The Client will receive a 20% discount on professional prints related to the wedding when ordered within 60 days of the image delivery.

Payment Terms

This document is a good faith estimation of all fees. 3 payments will be made according to this schedule:

1. A retainer in the amount of 25% of the estimated total is due at the time this Agreement is signed. This holds the date of your event and is **non-refundable**.
2. 50% of the estimated total is due 30 days prior to the date of the event.
3. The remaining 25% is due prior to the delivery of the thumb drive and reproduction release.

Failure to submit payment according to this schedule may result in cancellation of services without refund. Services or reprints after the event will be paid at the time of order. If applicable, extra expenses will be estimated and added to the preliminary invoice. Once the actual costs are known, the final invoice will be adjusted as necessary. In addition, if the wedding is cancelled, or the Clients choose to not use the Photographer's services, the cost of all services provided and time expended will be calculated based on the price structure in this Agreement and paid by the Client. For cancellations less than 21 days from the event, the Client will be responsible for the full amount of this Agreement.

	Schedule	Due Date	Est. Amt Due	Paid Date
Payment #1 (25%)	Upon agreement signature		\$	
Payment #2 (50%)	30 days prior to event		\$	
Payment #3 (25%)	Prior to final image delivery		\$	

Planning and Ongoing Communication

Any changes in the date, time, location, or requirements of the event should be communicated in writing immediately to the Photographer who will make reasonable efforts to accommodate the change. If the Photographer is not able to accommodate the change, a partial refund may be given according to the terms previously listed. Two weeks or more prior to the wedding, the Client will meet with the Photographer to confirm the event, review the event timing, locations, and discuss the desired pictures. Failure to confirm the event or participate in planning meetings may result in cancellation of the photographic services for this event with no refund.

Exclusivity

The Photographer will be the exclusive professional photographer hired or authorized by the Clients for the purpose of photographing the wedding. Family and friends of the Clients are welcome to photograph the wedding as long as they do not interfere with the duties of the Photographer. No video images will be captured by the Photographer. The Clients may retain the services of a videographer to cover the wedding if they so choose.

Failure to Perform

While reasonable effort will be made to produce and deliver outstanding photographs of your wedding day, photography may be limited by many factors. The Photographer is not responsible for reduced photo quality or missing photos due to various conditions including, but not limit to, the absence of the key individuals, weather conditions, navigational issues, restrictions of venue, conditions at the venue, damage, malfunction, or loss of the equipment, or the actions of others. In addition, the Photographer is granted creative freedom related to the composition and appearance of the images based on his professional judgment and has the right to crop, modify, or omit any image as desired.

It is acknowledged that any sample photographs or lists submitted to, or developed by, the Photographer will be used for organizational purposes only and in no way represent a guarantee of photography that will actually be delivered or of the individuals that will be included in any picture. **IMPORTANT:** It is required that the Clients designate a friend or family member(s) to assist in coordinating the group photographs. The Photo Coordinator's primary role will be:

- Prior to the event, work with the Client to produce a detailed list of people for each formal image.
- During the event, gather people to the proper location and assure all requested people are included in the group photos. The Photographer and assistant will not be able to help with that task.

If the Photographer cannot perform this Agreement due to a fire, casualty, civil disturbances, road closures, traffic or transportation issues, fire, terrorism or other causes beyond the control of the parties, or due to a significant illness or injury of the photographer, photographer's family, member of the bridal party or their families, then the Photographer shall return any monies paid by the Client, less expenses, but shall have no further liability with respect to the Agreement. This limitation of liability shall also apply in the event that photographic materials are damaged or lost, through the malfunction or loss of the camera, lens, lighting equipment, memory cards, computer systems, or storage devices.

Model Release

The Clients give consent to be photographed and authorize the Photographer to take photographic images related to this event that will include additional people. This consent is given without limitation and allows the images to be used by the Photographer, or those designated by him, for any purpose so desired without compensation to the Clients or other individuals in the photographs. The Clients also agree to inform all guests, participants, and service providers that photography will be occurring at the event and there is likelihood that those individuals, and/or their children, will be included in photographs. If any individuals prefer to not be photographed, or prefer their children not be photographed, those individuals will be instructed by the Clients to avoid areas where event photographs are being taken. The Photographer is released from all liabilities related to the images and is acting with the consent and authorization of the Clients.

Severability Clause

If any portion of this Agreement is to any extent invalid, illegal, or incapable of being enforced, such portion shall be excluded to the extent of such invalidity, illegality, or unenforceability. All other terms shall remain in full force and effect.

Copyright & Usage

A DVD or USB thumb drive with high-resolution digital images will be provided to the Client. The Photographer will also furnish the client with a written "Reproduction Release" which will allow the Client to make copies, prints, and other reproductions for personal use. If images are uploaded to social media the Client will credit the Photographer by marking the post "© www.BradleyPhotog.com". Clients agree to not provide the digital images to other individuals since the Reproduction Release is exclusively for the Client's personal use. Individuals not named in the Reproduction Release should contact the Photographer to purchase images. Clients may not sell the images or use them for commercial purposes including photographic competition, modeling portfolio, or professional publication without written permission from the Photographer. The Photographer retains copyright on all images and will have the right to use the images for portfolio samples, promotional purposes, professional competition, commerce, and any other use so desired.

Agreement

This Agreement represents the entire understanding between the Clients and the Photographer. Any modifications of this Agreement must be in writing and signed by all parties. Each of the Clients signing below will be fully responsible for ensuring that full payment is made according to the terms of this Agreement. Client also agrees to reimburse the Photographers for any legal fees or expenses associated with enforcement of this agreement. This Agreement is not valid until signed by the Clients, and signed by an authorized representative of the Photographer, and the initial retainer payment has been received.

Groom's Signature (Client) _____
Date

Bride's Signature (Client) _____
Date

Other (Client) Relationship: _____
Date

Tom Bradley Photography (Photographer) _____
Date

Event Day Documentation

Location #1
Arrival Time: _____ Departure Time: _____
Comments: _____

Location #2
Arrival Time: _____ Departure Time: _____
Comments: _____

Location #3
Arrival Time: _____ Departure Time: _____
Comments: _____

Additional Services:

